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Description automatically generated BORANG SENARAI SEMAK PORTFOLIO PENGAJARAN (TEACHING PORTFOLIO)**

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NAMA PENSYARAH : MISINAH BINTI MAHAMAD FADZIL

UNIT : FIZIK

KOLEJ : KOLEJ MATRIKULASI SARAWAK

SESI : 2021 / 2022

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| **BAHAGIAN A – UMUM (GENERAL)** | | | | | |
| **TAG** | **TAJUK** | **ITEM** | **ADA** | **TIADA** | **CATATAN** |
|
| A1 | Profil Pensyarah  (*Curriculum Vitae*) | i. Biodata pensyarah  ii. Gambar  iii. Latarbelakang akademik  iv. Pengalaman bekerja  v. Sumbangan  vi. Anugerah/ penghargaan yang diterima |  |  |  |
| A2 | Falsafah Pengajaran  (*Teaching Philosophy*) | Pensyarah |  |  |  |
| **BAHAGIAN B – KURIKULUM (CURRICULUM)** | | | | | |
| B1 | Visi dan Misi (*Vision and Mission*) | 1. Visi 2. Misi |  |  | Selaras dengan visi dan misi BMKPM |
| B2 | Objektif Pembelajaran Program (*Programme Educational Objectives*, PEO) |  |  |  | Selaras dengan Spesifikasi Kurikulum |
| B3 | Hasil Pembelajaran Program  (*Programme Learning Outcomes,* PLO) |  |  |  |
| B4 | Hasil Pembelajaran Kursus (*Course Learning Outcome,* CLO) dan Pemetaan CLO terhadap PLO |  |  |  |
| B5 | Huraian Sukatan Pelajaran (*Curriculum Specifications*) | Spesifikasi Kurikulum |  |  |  |
| **BAHAGIAN C – PENGAJARAN DAN PEMBELAJARAN (TEACHING AND LEARNING)** | | | | | |
| C1 | Kalendar Akademik  (*Academic Calendar*) | Kalendar Akademik BMKPM |  |  |  |
| C2 | Jadual Waktu Pensyarah  (*Lecturer’s TimeTable*) | Jadual Waktu PdP |  |  | 1. Tandatangan 2. Tarikh kuatkuasa |
| C3 | Rancangan Pembelajaran Semester (*Scheme of Work* SOW) | RPS |  |  |  |
| C4 | Rancangan Mengajar (*Lesson Plan*) | | | | Mengikut unit |
| C4.1 | Laporan Pengajaran  (*Teaching Report*) | Rancangan Instruksional Mingguan |  |  |  |
| C5 | Kertas Penerangan (*Information Sheet*) | | | | Bahan-bahan PdP |
| C5.1 | Nota kuliah (*Lecture note*) |  |  |  |  |
| C5.2 | Kertas Tutoran/ Latihan/ Kuiz (T*utorials/ Exercises/ Quiz Sheets*) |  |  |  |  |
| C5.3 | Kertas Amali / Buku Panduan Amali (*Experiment Sheets*/ |  |  |  |  |
| C5.4 | Kertas Tugasan /Projek (*Assignment/ Project Sheets*) |  |  |  |  |
| C6 | Rekod Kehadiran Pelajar (*Students Attendance Record*) |  |  |  |  |
| **BAHAGIAN D – PENTAKSIRAN (ASSESSMENT)** | | | | | |
| D1 | Huraian Pentaksiran (*Detailed Assessment*) | | | |  |
| D1.1 | Format Instrumen Pentaksiran (*Assessment Instrument Format*) | 1. Panduan Wajaran Penilaian Berterusan BMKPM 2. JPUPS |  |  |  |
| D1.2 | Pemetaan Pentaksiran kepada CLO | 1. Borang JST1 2. Borang JST2 3. Borang PTP |  |  |  |
| D1.3 | Instrumen Pentaksiran *(Assessment* *Instrument*) | 1. Soalan 2. Skema jawapan/ Rubrik 3. Borang moderasi 4. Laporan moderasi 5. Borang maklumbalas tugasan pelajar 6. Sampel tugasan pelajar |  |  |  |
| **BAHAGIAN E - PENAMBAHBAIKAN KUALITI BERTERUSAN (CONTINUOUS QUALITY IMPROVEMENT, CQI)** | | | | | |
| E1 | Analisis Pencapaian CLO (CLO *Achievement Analysis*) | | | |  |
| E1.1 | Rekod Prestasi Akademik Pelajar (*Students Academic Achievement Record*) |  |  |  |  |
| E1.2 | Laporan Penilaian Kursus *(Course Assessment Report*, CAR) |  |  |  |  |
| E1.3 | Analisis *End of Course Survey* (ECS) |  |  |  |  |
| E1.4 | Laporan CQI (CQI *Report*) |  |  |  |  |
| **BAHAGIAN F - KEPUTUSAN PENILAIAN DAN PEMANTAUAN PdP (TnL MONITORING RESULT)** | | | | | |
| F1 | Laporan Penilaian PdP (TnL *Evaluation Report*) | | | |  |
| F1.1 | Penilaian oleh Pelajar (*Assessment by Students*) | Rumusan Analisis Penilaian Pengajaran (Peringkat Unit) |  |  |  |
| F1.2 | Penilaian oleh Wakil Pengurusan (*Assessment by Management Representative*) |  |  |  |
| F2 | Bimbingan dan Pementoran (*Coaching & Mentoring*) | 1. Rekod Bimbingan/ Pementoran/ Konsultasi |  |  |  |

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| **LAIN-LAIN** | |
| KEKUATAN |  |
| KELEMAHAN |  |
| CADANGAN PENAMBAHBAIKAN |  |

Disemak oleh:

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Nama :

Tarikh :

Cop jawatan :